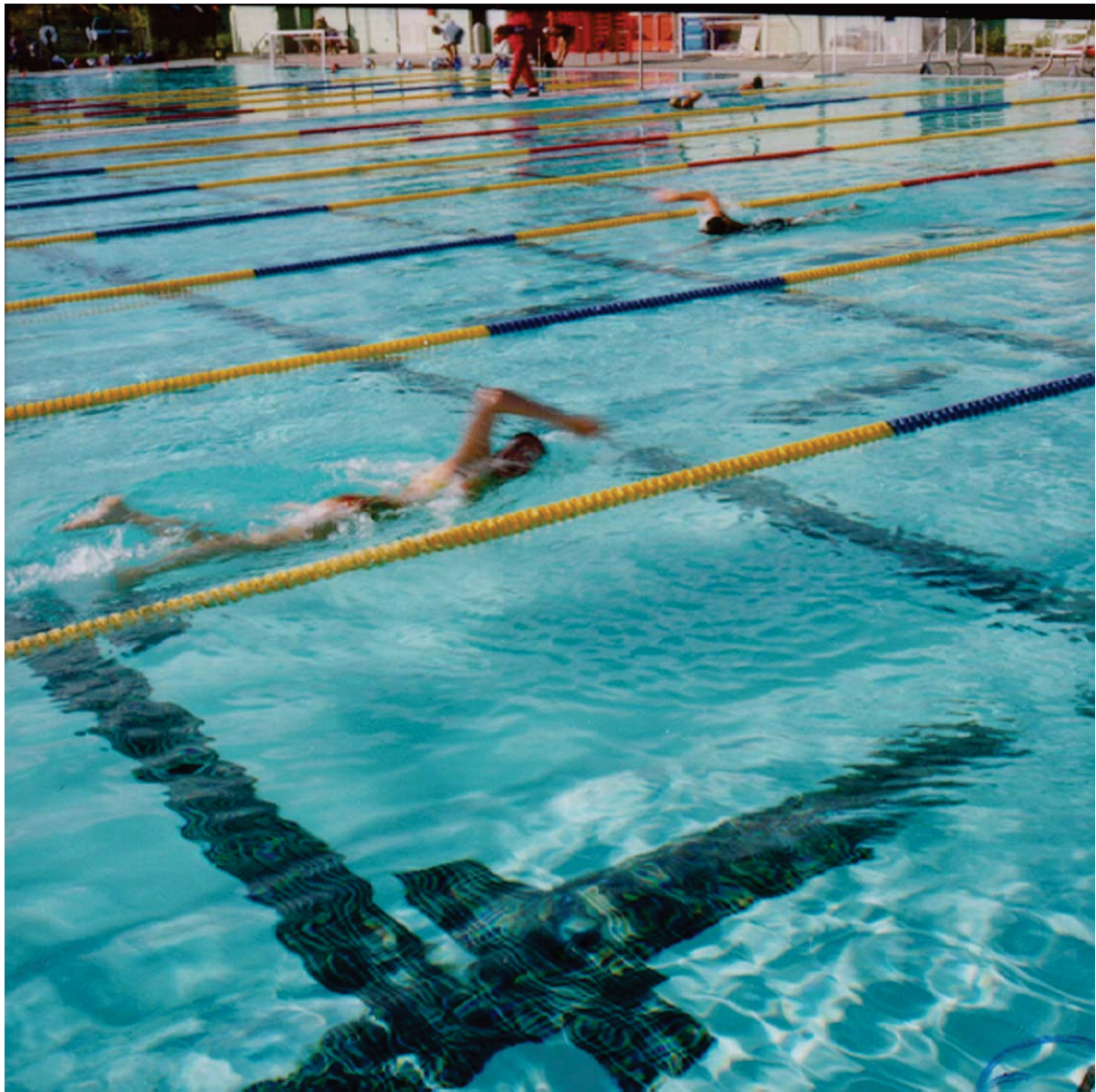


*County of Santa Cruz, California*  
*Adopted Budget 2011-2012*



*Recommended by:*  
*Susan A. Mauriello*  
*County Administrative Officer*

*Compiled by:*  
*Mary Jo Walker*  
*Auditor-Controller*

## **NATURAL RESOURCES OF SANTA CRUZ COUNTY**

Santa Cruz County is located at the north end of the Monterey Bay, along the central coast of California. The County extends from the redwood-forested mountains to rolling farmlands and wetland sloughs, with miles of beaches along the Pacific Coast.

Santa Cruz is the gateway to the Monterey Bay National Marine Sanctuary. The County has 29 miles of beaches and includes six state parks and six state beaches. The State of California owns and maintains 42,334 acres of parks in the coastal and mountainous areas of Santa Cruz County. The County maintains an additional 1,400 acres of parks, and numerous parks are also found within the cities.

The area is well-known for watersports such as sailing, surfing, fishing, diving, kayaking, and viewing marine mammals. Other popular outdoor sports include hiking, cycling, camping, rock climbing, skateboarding, birding and butterfly watching.

### **COVER PHOTO**

The Simpkins Swim Center, featuring four pools including this 50 meter, 18 lane lap pool

Photo by Shmuel Thaler

Courtesy of Santa Cruz County Parks and Recreation

## PREFACE

Dear Citizens:

This is the adopted budget for the County of Santa Cruz as compiled by the County Auditor-Controller.

This adopted budget document is the spending plan for fiscal year 2011-2012. A brief description of the contents follows:

- ◆ Budget Introduction presents a budget overview and narrative descriptions of the various organizations represented in the budget.
- ◆ Schedule 1 is a summary of all funds', including internal service funds', financing requirements, both sources and uses, summarized by fund type.
- ◆ Schedules 2 and 12 are summaries of the governmental and special district funds' financing requirements, both sources and uses.
- ◆ Schedules 3 and 13 show the carry over fund balances available for financing the current year budget. They represent the unexpended balance available from the previous year.
- ◆ Schedules 4 and 14 reflect the reserve requirements of the various funds.
- ◆ Schedule 5 (page 1) shows the summary of additional financing sources by revenue object. Schedule 5 (page2) summarizes additional financing sources by fund types.
- ◆ Schedule 6 shows the financing sources by line item detail for each of the general government operations by fund and source.
- ◆ Schedule 7 is a recap of budget uses by function and fund for general government operations.
- ◆ Schedule 8 shows the detail of budget uses by function and fund for general government operations.
- ◆ Schedules 9 and 15 show the financing uses and sources detail line item for each general government operation and special purpose district.
- ◆ Schedule 10 reflects the revenues and expenses for the operation of general government's internal service funds.

Sincerely yours,

Chairperson	Mark W. Stone,	Supervisor 5 <sup>th</sup> District
	Greg Caput,	Supervisor 4 <sup>th</sup> District
	Ellen Pirie,	Supervisor 2 <sup>nd</sup> District
	John Leopold,	Supervisor 1 <sup>st</sup> District
	Neal Coonerty,	Supervisor 3 <sup>rd</sup> District



# COUNTY OF SANTA CRUZ

## 2011-2012 Adopted Budget

### Table of Contents

	Organizational Reference	Page
PREFACE		
TABLE OF CONTENTS		
BUDGET INTRODUCTION		i
COUNTY FUND SUMMARIES		
Schedule 1 - All Funds Summary		1
Schedule 2 - Governmental Funds Schedule		2
Schedule 3 - Fund Balance		3
Schedule 4 - Reserves/Designations		4
Schedule 5 - Summary of Additional Financing Sources by Source and Fund		5
Schedule 6 - Detail of Additional Sources by Fund and Account		7
Schedule 7 - Summary of Financing Uses by Function and Fund		23
Schedule 8 - Detail of Financing Uses by Function, Activity, and Budget Unit		25
COUNTY BUDGET DETAIL SCHEDULE 9 – DETAIL OF FINANCING SOURCES AND USES		
COUNTY DEPARTMENTAL		
Agricultural Commission & Wts & Measures - Department 3		
Agricultural Commissioner	03/20/00	29
Weights and Measures	03/30/00	31
Staffing for Mosquito Abatement	03/40/00	33
Agricultural Extension - Department 6	06/00/00	35
Assessor - Department 9	09/00/00	36
Auditor-Controller - Department 12	12/00/00	38
Board of Supervisors - Department 15	15/00/00	40
County Administrative Office-Clerk of the Board- Department 18	18/00/00	41
County Clerk/Elections - Department 21	21/40/00	43
County Recorder - Department 23	23/00/00	45
County Counsel - Department 24	24/00/00	47
Child Support Services - Department 25	25/00/00	49
District Attorney/Public Administration - Department 27	27/00/00	51
Office of Emergency Services - Department 30		
Office of Emergency Services	30/20/00	53
Communications - Office of Emergency Services	30/30/00	54
County Fire Service - Office of Emergency Services	30/40/00	55
General Services - Department 33		
General Services	33/10/00	58
Facilities Management	33/30/00	60
Purchasing	33/40/10	63
Central Stores	33/40/20	64

# COUNTY OF SANTA CRUZ

## 2011-2012 Adopted Budget

### Table of Contents

	Organizational Reference	Page
Grand Jury - Department 35	35/00/00	65
Health Services Agency - Department 36	36/00/00	66
Human Services Department - Department 39		
Homeless	39/10/20	73
Workforce	39/10/60	74
Social Services	39/20/10	75
Categorical Aids	39/20/20	78
General Assistance	39/20/30	79
Family Relations	39/20/40	80
Veterans' Service	39/30/00	81
Community Services	39/50/00	82
Technical Radio Services 43	43/00/00	84
County Contributions to Courts - Department 45	45/00/00	86
Parks, Open Spaces and Cultural Services - Department 49	49/00/00	88
Personnel - Department 51		
Personnel	51/00/00	90
Risk Management - Liability	51/50/20	92
Planning - Department 54	54/00/00	93
Probation - Department 57		
Juvenile Hall	57/20/00	96
Probation	57/40/00	98
State Correctional Schools	57/60/00	101
Care of Court Wards	57/70/00	102
Public Defender - Department 59	59/00/00	103
Public Works - Department 60		
Public Works Real Estate      Fund 10-900	60/20/00	104
Public Works Roads Surveyor      Fund 10-901	60/20/00	105
Public Works Live Oak Parking      Fund 10-902	60/20/00	106
Public Works Construction Insp      Fund 10-903	60/20/00	107
Publics Works Engineering      Fund 10-904	60/50/00	108
Public Works Transportation      Fund 21-220	60/20/00	109
Public Works Road Fund      Fund 25	60/20/00	110
Sheriff-Coroner - Department 66		
Sheriff-Coroner	66/10/00	112
Sheriff-Coroner Burial of Indigents	66/10/50	115
Detention	66/20/00	116
Court Security	66/40/00	119
Treasurer-Tax Collector - Department 73	73/00/00	120
 CUSTODIAL FUNDS - DEPARTMENT 13		
Auditor-Controller Oversight		
Finance	13/12/20	123
Debt Service - Certificates of Participation	13/12/15	125

# COUNTY OF SANTA CRUZ

## 2011-2012 Adopted Budget

### Table of Contents

	Organizational Reference	Page
Debt Service - TRAN	13/12/17	126
Debt Service - CHFFA	13/12/35	127
Reserves - Contingencies	13/13/25	128
County Administrative Officer Oversight		
Health and Safety, Air Pollution	13/18/10	129
Public Protection, Animal Shelter	13/18/20	130
Public Protection, Assn of Monterey Bay Area Govn	13/18/30	131
Public Protection, Local Agency Formation Commission	13/18/45	132
Education, Library	13/18/55	133
Parks, Open Spaces and Cultural Services Oversight		
Art in Public Places	13/49/35	134
Cultural Services	13/49/45	135
Planning Oversight		
Fish and Game	13/54/20	136
Housing	13/54/30	137
Housing-RDA CDBG RDA	Fund 21-026	138
Housing-Subdiv In-Lieu	Fund 21-027	139
Housing-Paloma Del Mar	Fund 21-028	140
Housing-Home Grant Fund	Fund 21-029	141

#### PLANT INCLUDING PARK DEDICATION - DEPARTMENT 19

	Fund/Subfund	
La Selva I-01	19/00/00 21/120	143
Aptos I-02	19/00/00 21/125	144
Live Oak I-03	19/00/00 21/130	145
Pajaro I-04	19/00/00 21/135	146
San Andreas II-05	19/00/00 21/140	147
Carbonera II-06	19/00/00 21/145	148
Soquel II-07	19/00/00 21/150	149
San Lorenzo II-08	19/00/00 21/155	150
Aptos Hills III-09	19/00/00 21/160	151
Skyline III-10	19/00/00 21/165	152
Summit III-11	19/00/00 21/170	153
Eureka III-12	19/00/00 21/175	154
North Coast III-13	19/00/00 21/180	155
Bonny Doon III-14	19/00/00 21/185	156
Salsipuedes III-15	19/00/00 21/190	157
Alba Rec	19/00/00 21/195	158
Boulder Creek Rec	19/00/00 21/200	159
La Selva Rec	19/00/00 21/205	160
Opal Rec	19/00/00 21/210	161
CERTS Reserve	19/00/00 21/215	162
Fund Interest	19/00/00 21/216	163
State Park Bonds	19/00/00 21/310	164

# COUNTY OF SANTA CRUZ

## 2011-2012 Adopted Budget

### Table of Contents

	Organizational Reference	Page
<b>CAPITAL PROJECTS</b>		
<b>CAPITAL PROJECTS FUND 40-100</b>		
Budget Summary		165
Revenue Sources by Project		166
Rebudgeted Estimated Revenue Detail		167
Expenditure Requirements by Project		168
<b>MEASURE E FUND 40-400</b>		
Expenditure Requirements by Project		169
<b>CAPITAL IMPROVEMENT FUND 42-100</b>		
Budget Summary		170
Revenue Sources by Project		171
Expenditure Requirements by Project		172
<b>CAPITAL PROJECTS VARIOUS FUND 43-100</b>		
Budget Summary		173
Revenue Sources by Project		174
Expenditure Requirements by Project		175
<b>AFFORDABLE HOUSING BOND FUND 44-400</b>		
Budget Summary		176
Revenue Sources by Project		177
Expenditure Requirements by Project		178
<b>AFFORDABLE HOUSING TAX INCREMENT FUND 45-500</b>		
Budget Summary		179
Revenue Sources by Project		180
Expenditure Requirements by Project		181
<b>SUMMARY OF ALLOWED POSITIONS</b>		
Summary of Allowed Positions		183
Allowed, Recommended & Approved Positions		184
Salary Ranges		201
<b>INTERNAL SERVICE FUNDS</b>		
<b>CORRELATION OF SCHEDULE 10 TO SCHEDULE 9 BUDGETS</b>		211
<b>INTERNAL SERVICE FUNDS - SCHEDULE 9</b>		
General Services Fleet Operations - Department 33	33/35/00	213
Information Services Administration- Department 42	42/10/00	215
Information Services Telephone - Department 42	42/20/00	216
Information Services Duplication - Department 42	42/30/00	217
Information Services Technical Support - Department 42	42/40/00	218
Personnel Employee Relations Benefits - Department 51	51/10/10	220
Personnel Risk Management and Self Insurance - Department 51	51/50/10	221
Personnel Liability and Property Insurance - Department 51	51/50/20	222
Personnel Workers Comp Self Insurance - Department 51	51/50/30	223
Personnel State Unemployment Insurance - Department 51	51/50/40	224
Personnel Employee Benefits-Staffing - Department 51	51/50/50	225



# COUNTY OF SANTA CRUZ

## 2011-2012 Adopted Budget

### Table of Contents

	Organizational Reference	Page
Public Works Administration - Department 60	60/00/00	226
<b>INTERNAL SERVICE FUNDS - SCHEDULE 10</b>		
General Services Fleet Operations Service Center		229
Information Services		231
Information Services Central Duplicating		233
Personnel Dental Health Insurance		234
Personnel Risk Management and Self Insurance		235
Personnel Liability and Property Insurance		237
Personnel Workers Comp Self Insurance		238
Personnel State Unemployment Insurance		239
Personnel Employee Benefits-Staffing		240
Public Works		241
<b>SPECIAL DISTRICT FUND SUMMARY SCHEDULES</b>		
Schedule 12 - Special Districts and Other Agencies Summary		243
Schedule 13 - Fund Balance - Special Districts and Other Agencies		245
Schedule 14 - Special Districts and Other Agencies - Reserves/Designations		247
<b>SPECIAL DISTRICT BUDGETS</b>		
<b>SPECIAL DISTRICT BUDGETS - SCHEDULE 15 - PUBLIC PROTECTION</b>		
CSA #48 - County Fire Protection	304400	249
Extended Police Protection CSA#38	136601	250
Pajaro St Drain Maint Dist	622245	251
CSA #4 - Pajaro Dunes	304300	253
SC Flood Control & Water Conservation Zone 4 (EH)	135461	255
SC Flood Control & Water Conservation Zone 5	622350	257
SC Flood Control & Water Conservation	135462	258
SC Flood Control & Water Conservation Zone 8	622360	260
SC Flood Control & Water Conservation Zone 5 Exp. Constr.	622365	261
SC Flood Control & Water Conservation Zone 6	622375	262
SC Flood Control & Water Conservation Zone 7	622380	263
SC Flood Control & Water Conservation Zone 7A	622385	264
<b>SPECIAL DISTRICT BUDGETS - SCHEDULE 15 - HEALTH AND SANITATION</b>		
Mosquito Abatement CSA #53	130320	265
Mosquito Abatement CSA #53 - North	130321	266
Pasatiempo/Rolling Woods Sewer District	136076	267
Davenport Davis-Grunsky Loan	136416	268
Boulder Creek CSA 7	625105	269
County Disposal Sites CSA 9C Capital Improvements	625110	270
Ben Lomond Closure	650120	272
Buena Vista Closure	650121	273
Davenport Sanitation	625125	274
Freedom Co Sanitation	625130	276

# COUNTY OF SANTA CRUZ

## 2011-2012 Adopted Budget

### Table of Contents

	Organizational Reference	Page
Freedom Co Sanitation Expansion Construction	625140	277
Graham Hill CSA 57	625141	278
Place De Mer CSA #2	625143	279
Rolling Woods CSA 10	625170	280
Sand Dollar CSA 5	625200	281
SC Septage CSA 12 General	136607	282
SC Septage CSA 12 Capital Improvements	133609	283
SC Septage CSA 12 Zone A	133608	284
Summit West CSA 54	625226	285
Trestle Beach CSA 20	625230	286
<b>SPECIAL DISTRICT BUDGETS - SCHEDULE 15 - RECREATION</b>		
CSA # 11-Parks and Recreation	134910	287
<b>SPECIAL DISTRICT BUDGETS - SCHEDULE 15 - ROADS</b>		
Aptos Seascape CSA 3	622100	289
Braemoor CSA 47	622105	290
Co Hwy Safety Serv Area 9	622115	291
Co Hwy Safety Serv Area 9 Zone A	622120	293
Co Hwy Safety Serv Area 9 Zone B	622125	294
Co Road Maintenance CSA 9D Zone 1	622130	295
Co Road Maintenance CSA 9D Zone 2	622135	296
Co Road Maintenance CSA 9D Zone 3	622140	297
Streetscape - CSA #9E	136105	298
Country Estates CSA 35	622145	299
Empire Acres CSA 17	622150	300
Bonita Encino CSA 43	622160	301
Forest Glen CSA 36	622165	302
Felton Grove CSA 56	622166	303
Glenwood Acres CSA #30	622170	304
Hidden Valley CSA 26	622180	305
Hopkins Gulch CSA 51	622185	306
Huckleberry Woods Rd Maint CSA 15	622190	307
Hutchinson Rd CSA 13	622195	308
Oakflat Road CSA 13A	622200	309
Kelly Hill CSA 22	622210	310
Larsen Rd CSA #34	622215	311
Loma Prieta CSA 41	622220	312
Lomond Terrace CSA #28	622225	313
McGaffigan Mill Road CSA 59	622231	314
Old Ranch Rd CSA 23	622240	315
Pinecrest CSA 46	622265	316
Pineridge CSA #24	622275	317
Ralston Way CSA 40	622285	318
Redwood Dr CSA #33	622300	319

# COUNTY OF SANTA CRUZ

## 2011-2012 Adopted Budget

### Table of Contents

	Organizational Reference	Page
Reed Street CSA 39	622305	320
Roberts Rd CSA 37	622310	321
Ridge Drive CSA # 58	622312	322
Riverdale Park Road CSA 55	622317	323
Robak Dr CSA 16	622320	324
Sunlit Ln CSA 42	622400	325
Sunbeam Woods CSA 44	622405	326
Vineyard CSA #50	622410	327
View Circle CSA #32	622420	328
Viewpoint Rd CSA #25	622425	329
Upper Pleasant Valley 52	622435	330
Westdale Dr CSA 21	622440	331
Whitehouse CSA #18	622445	332
<b>SPECIAL DISTRICT BUDGETS - SCHEDULE 15 - REDEVELOPMENT AGENCY</b>		
RDA Admin - LO/SOQ RDA-Capital Project	610110	333
RDA Administration - Property Management	610115	336
Administration-LMIH	610120	337
RDA Capital Projects Fund	611100	338
RDA Capital Projects Schedule		339
RDA Low & Mod Income Housing	612200	340
LO/SOQ RDA Tax Increment-Cap Proj	136110	342
LO/SOQ RDA Tax Increment-LMIH	136120	343
Soquel Village Business Improvement	136195	344
Soquel Village Parking Improvement	136196	345
<b>APPENDIX</b>		
Adopt Budget Actions for 2011-2012 Fiscal Year		347
Exhibit A - Resolution Adopting the Adopted Budget		349
Exhibit B - Funds Requiring Budgetary Changes in Appropriations Due to Available Financing		351
Exhibit C - Resolution Establishing Fiscal Year 2011-2012 Appropriation Limit		352
- Attachment A - Calculation of Appropriations Subject to Limitation 2011-2012		353
- Attachment B - Board of Supervisors Governed Districts Appropriation Limitations		354
Exhibit D - Resolutions Accepting Unanticipated Revenue		356
- Ratification of 2010-2011 Yearend AUD74 Budget Transfers		362
2010-2011 Encumbrance Balances Rebudgeted for 2011-2012		365
2011-2012 Tax Rates		368
Resolution Fixing 2010-2011 Tax Rates		369
Exhibit A - 2010-2011 Secured Tax Rates		370
Board Governed Districts Annual Charges		371