SANTA CRUZ COUNTY
BOARD OF SUPERVISORS INDEX SHEET

Creation Date: 10/30/07

Source Code: SHERF

Agenda Date: 11/6/07

INVENUM: 59951

Resolution(s):

Ordinance(s):

Contract(s): 73630

Continue Date(s):

Index: --Letter of the Sheriff-Coroner of October **17,** 2007
--AUD74 Request for Transfer Revision of Budget Appropriations and/or Funds
--ADM29 Request for Approval of Agreement Contract No. 73630
--Contract with Arnold Sterne Leff, MD

Item: 31. APPROVED contract with Arnold Leff, M.D. and associated budget transfers in the amount of $45,000 for interim Medical Director services at the Sheriffs Corrections Bureau, as recommended by the Sheriff-Coroner

County of Santa Cruz

Sheriff-Coroner

CORRECTIONS BUREAU, 259 WATER STREET, SANTA CRUZ, CA 95060

PHONE (831) 454-2420 FAX (831) 454-2864 TDD (831) 454-2123

Steve Robbins
Sheriff-Coroner

APPROVED AND FILED
BOARD OF SUPERVISORS
DATE: 11/6/07
COUNTY OF SANTA CRUZ
SUSAN A. MAURIELLO
EX-OFFICIO CLERK OF THE BOARD
BY Alicia Nuñez DEPUTY

October 17, 2007

AGENDA: November 6, 2007

BOARD OF SUPERVISORS
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

SUBJECT: Approval of Agreement for Interim Medical Director Services for Santa Cruz County Correctional Facilities

Dear Members of the Board:

The Sheriffs Office Corrections Bureau requests your Board's approval of an agreement with Arnold Leff, M.D. for interim Medical Director services for the Santa Cruz Sheriffs Correctional facilities. Dr. Leffs services are currently needed on an interim basis, during the military deployment of the permanent Medical Director, whose expected return date is January 2, 2008. Dr. Leffs services will also be utilized during other absences of the permanent Medical Director. Dr. Leff has extensive experience in working with the complex and highly specialized requirements of correctional medical services. These services are critical to the Corrections Bureau's continued compliance with Title XV Regulations.

Funding is available within the 2007-08 Sheriffs Budget for these services. The contract provides for an hourly rate of $150 and a not-to-exceed total of $45,000. This contract will represent no increase to net county cost.

It is therefore RECOMMENDED that your Board:

1. Approve and authorize the Sheriff-Coroner to sign the attached agreement with Arnold Leff, M.D. at the rate of $150 per hour for an amount not-to-exceed $45,000 for interim Medical Director services; and

2. Approve the attached transfer of appropriations in the amount of $45,000 within the Sheriffs Corrections Bureau budget.

Sincerely,

Steve Robbins, Sheriff-Coroner

SR/sjh

RECOMMENDED:

Susan A. Mauriello
County Administrative Officer

Attachments: Contract, ADM-29, AUD-74

cc: Sheriff Office Corrections/Fiscal
Auditor-Controller

COUNTY OF SANTA CRUZ

REQUEST FOR TRANSFER OR REVISION
OF BUDGET APPROPRIATIONS AND/OR FUNDS

Department: SHERIFF-CORONER, CORRECTIONS

Date: 10/18/07

TO: Board of Supervisors / County Administrative Officer / District Board

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending June 30, ~~19~~ 2008

AUDITORS USE ONLY				
DOCUMENT #	AMOUNT		L/N	T/C HASH
JE 6				

BATCH #	
DATE	Keyed By:

		T/C	INDEX	SUBOBJECT	USER CODE	AMOUNT	ACCOUNT DESCRIPTION *
S	TO	021	662405	3665		45000.00	Professional Svs
	FROM	022	662300	3100		45000.00	Regular Pay

Explanation: To Fund contract with Dr. Leff for Interim Medical Director Services.

Name Susan Hibbs

Title Sr. Deptl. Admin. Analyst

Auditor-Controller's Action: I hereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by Renee Harrison, Deputy Date 10/31/07

County Administrative Officer's Action: [✓] Recommended to Board [ ] Approved [ ] Not Recommended or Approved

County Administrative Officer [signature] Date 10/31/07

State of California } ss. County of Santa Cruz}

As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered in the minutes of said Board on 11/6 2007. By [signature], Deputy Clerk

(A-C)* Desc: # - Budget Transfer

A-C Review

BRD. NAME AGENDA DATE ITEM NO.

Distribution:
White-Board of Supervisors
Yellow-Auditor-Controller
Green-County Administrative Officer
Fink-Originating Department
Goldenrod-Departmental Control Copy

AUD74 (REV 12/94)

31

COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT

TO: Board of Supervisors
County Administrative Office
Auditor Controller

FROM: Sheriff-Coroner (Department)

BY: S. Robbins (Signature) 10-29-07 (Date)

Signature certifies that appropriations/revenues are available

AGREEMENT TYPE (Check One) Expenditure Agreement [XX] Revenue Agreement [ ]

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of same.

1. Said agreement is between the Sheriff-Coroner, Corrections Bureau (Department/Agency)

and Arnold Sterne Leff, MD. 534 Ralston Ridge, Boulder Creek, CA 95006 (Name/Address)

2. The agreement will provide Interim Medical Director Services.

3. Period of the agreement k from 10/22/07 to 06/30/08

4. Anticipated Cost is $ 45,000 [ ] Fixed [ ] Monthly Rate [ ] Annual Rate [XX] Not to Exceed

Remarks:

5. Detail: [ ] On Continuing Agreements List for FY - . Page CC- Contract No: OR [XX] 1st Time Agreement

[ ] Section II No Board letter required, will be listed under Item 8
[XX] Section III Board letter required
[ ] Section IV Revenue Agreement

6. Appropriations/Revenues are available and are budgeted in 662405 (Index) 3665 (Sub object)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACHED COMPLETED AUD-74 OR AUD-60

Appropriations are available and have been encumbered. are not will be

Contra No: CT 73630

By: Auditor-Controller Deputy

ate: 10/31/07

Subj. to BOS approval of Aud 74

Proposal and accounting detail reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize

Sheriff-Coroner (Dept/Agency Head) to execute on behalf of the

County of Santa Cruz (Department/Agency)

Date: 10/31/07

By: [signature]
County Administrative Office

Distribution:
Board of Supervisors - White
Auditor Controller - Canary
Auditor-Controller - Pink
Department - Gold

State of California
County of Santa Cruz
I Susan A. Mauriello ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz, State of California, do hereby certify that the foregoing request for approval of agreement was approved by said Board of Supervisors as recommended by the County Administrative Office by an order duly entered in the minutes of said Board on 10/ 20 07

ADM - 29 (8/01)
Title I, Section 300 Proc Man

[signature]
By: Deputy Clerk

AUDITOR-CONTROLLER USE ONLY

CO Document No. 31 $ JF Amount Lines H/TL Keyed By Date

TC110 Auditor Description $ Amount Index / Sub object User Code

Contract No.

COUNTY

The COUNTY OF SANTA CRUZ through the
SHERIFF-CORONER, CORRECTIONS BUREAU
259 Water Street, Santa Cruz, CA 95060-0962

Hereinafter called COUNTY and:

CONTRACTOR

Name: ARNOLD STERNE LEFF, MD
Professional License No.: C31564 Expiration Date: 12/31/09
DEA Registration No.: AL8673142 Expiration Date: 03/31/08
Address: 534 Ralston Ridge
Boulder Creek, CA 95006

Hereinafter called CONTRACTOR for: Interim Medical Director Services for Corrections Medical Division

WHEREAS CONTRACTOR possesses certain skills, experience, education and competency to perform the special services and, COUNTY desires to engage CONTRACTOR for such special services upon the terms provided; and

WHEREAS pursuant to the provisions of California Government Code, Section 31000 the BOARD OF SUPERVISORS of COUNTY is authorized to enter into an agreement for such services.

NOW, THEREFORE, the parties here to do mutually agree as set forth in

EXHIBITS

CHECK BOX IF	EXHIBIT	TITLE
☒	A	Scope of Services
☒	B	Budget, Fiscal and Payment Provisions
☒	C	Standard County / Agency Provisions
☒	H3	HIPAA
☐	O	Other Provisions
☒	X	Revisions

Said exhibits attached hereto are incorporated into this Agreement by this reference.

SIGNATURES

IN WITNESS THEREOF, COUNTY AND CONTRACTOR have executed this Agreement to be effective:
October 22,2007 through June 30,2008

CONTRACTOR	COUNTY
ARNOLD STERNE LEFF, MD	SHERIFF-CORONER

APPROVED AS TO:

Approved as to Form: 10/26/07
County Counsel

Approved as to Insurances: 10-26-07
Risk Management Division

Suffix: 01
Index: 662405
Sub-object: 3665
User Code:
Amount: $45,000

Total Contract Amount: $45,000

DIST.

Clerk of the Board
Auditor-Controller
Sheriff-Coroner, Corrections Bureau
Contractor