



# County of Santa Cruz

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## BOARD OF SUPERVISORS

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JANET K. BEAUTZ  
FIRST DISTRICT

ELLEN PIRIE  
SECOND DISTRICT

MARDI WORMHOUDT  
THIRD DISTRICT

TONY CAMPOS  
FOURTH DISTRICT

JEFF ALMQUIST  
FIFTH DISTRICT

AGENDA: 1/28/03

January 13, 2003

BOARD OF SUPERVISORS  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, CA 95060

RE: ANNUAL REPORT OF BUILDING AND FIRE CODE APPEALS BOARD

Dear Members of the Board:

Attached is the Annual Report of the Building and Fire Code Appeals Board for calendar year 2002. I recommend that the Board accept and file this report.

Sincerely,

ELLEN PIRIE, Chairperson  
Board of Supervisors

EP:lg

cc: Building and Fire Code Appeals Board

01165A6

## **BUILDING BOARD OF APPEALS COMMISSION 2002 ANNUAL REPORT**

### **I. ROLE OF COMMISSION**

The board shall exercise the following responsibilities within the jurisdiction of the County; except that, for purposes related to the fire code, the board shall have no responsibilities with respect to the unincorporated area of the county, which lies within the jurisdiction of a fire protection district:

- A. Determine the suitability of alternate building materials and methods and types of construction for use in the county;
- B. Interpret the provisions of the fire code adopted by Chapter 7.92, the provisions of the uniform codes adopted by Chapter 12.10, and the provision of the grading regulations adopted by Chapter 16.20 of the Santa Cruz County Code;
- C. Consider recommendations to the board of supervisors concerning improvements of building, grading and fire regulations for the county;
- D. Hear all appeals filed by persons pursuant to provisions of Chapter 7.92 and 12.12 of this code;
- E. Hear all appeals filed by persons regarding actions taken by the building department of the county in the enforcement of the requirements of Sections 19955 et seq. of the Health and Safety Code related to access to public accommodations by physically handicapped persons;
- F. Render final decisions on all appeals brought before the board;
- G. Exercise any other responsibilities which may be set forth in the board bylaws and rules of investigation, approved by the board of supervisors. (Ord. 3620 Sec. 25, 26, 1985; Ord. 3602 Sec. 25 and 26, 1985; prior code Section 3.51.020; Ord. 2280, 4/20/76; Ord. 2368, 12/7/76; Ord. 2518, 1/10/78).

### **11. MEETING DATES**

Special meetings of the board shall be held from time to time as necessary to hear appeals, or upon request of the building inspection chief of the community resources agency, the fire marshal, or of a member of the board.

### III. COMMISSION STRUCTURE

A. The board shall consist of five at-large members, who are residents of the county, appointed as follows:

1. Two members shall be persons with disabilities;
2. Two members shall be persons experienced in construction; and
3. One member shall be a public member.

No member of the appeals board shall be a county employee

### IV. COMMISSION STAFF

The building inspection division of the community resources agency shall provide staff support for the board for all building appeals, and the fire marshal shall provide staff support for the board for all fire code appeals. The building inspection chief or the fire marshal, as appropriate, shall serve as the administrative secretary to the board and prepare and mail the agendas, take minutes of each meeting, and perform other duties as directed by the board.

### V. ATTENDANCE

Three members represent a quorum.

### VI. GOALS

See Item I

### VII. FUTURE GOALS

See Item I

### VIII. RECOMMENDATIONS

Not applicable

### IX. 20002ACTIONS

No hearings were required or held during Calendar Year 2002.