County of Santa Cruz

COUNTY ADMINISTRATIVE OFFICE

701 OCEAN STREET, SUITE 520, SANTA CRUZ, CA 95060-4073

(831) 454-2100 FAX: (831) 454-3420 TDD: (831) 454-2123

SUSAN **A.** MAURIELLO, J.D., COUNTY ADMINISTRATIVE OFFICER

September 9, 2004

AGENDA: September 21, 2004

BOARD OF SUPERVISORS
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

PUBLIC HEARINGS ON FEDERAL BUREAU OF JUSTICE ASSISTANCE (BJA) LOCAL LAW ENFORCEMENT BLOCK GRANT AND STATE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUNDS (SLESF)

Dear Members of the Board:

On August 17, 2004, your Board set September 21, 2004 for two required public hearings related to 2004-05 Federal and State funds for law enforcement services: one to consider the proposed uses of the Bureau of Justice Assistance (BJA) Local Law Enforcement Block Grant funds; the second to consider the written requests of the Sheriff-Coroner and the District Attorney regarding uses of the State Supplemental Law Enforcement Services Funds (SLESF). The requests from the Sheriff-Coroner and the District Attorney are included as attachments.

For 2004-05, the BJA allocation to local governments was reduced due to budget decisions at the federal level. As a result, adjustments are needed in the Sheriff Department's budget to account for this reduction in estimated federal revenue. The 2004-05 SLESF funding was approved in the final State Budget at the previous year's level and only minor adjustments are needed to account for the change in the statewide distribution of these funds.

FEDERAL BUREAU OF JUSTICE ASSISTANCE FUNDS

During the 2004-05 budget hearings, your Board approved the use of anticipated 2004-05 BJA funds in the estimated amount of $51,928 for the purchase of laptop computers, a mobile data laptop computer and an evidence bar code system. The County has now been notified that the final BJA allocation is **$1**8,717. To account for the decrease in grant funds, the Sheriff is recommending that the only purchase to be made with BJA funds is the evidence bar code system. Financing for the remaining fixed assets will be addressed as part of the final State and County Budget actions.

As required under the BJA funding criteria, the BJA Advisory Group met on August 16, 2004 to review the Sheriffs recommendations for allocating BJA funds. The group unanimously approved the BJA 2004-05 budget of $18,717 for the purchase of the evidence bar code system to enhance front line law enforcement in the unincorporated area of the County.

STATE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUNDS

In 1996, the State established the Citizen's Option for Public Safety (COPS) Program to provide funds to local jurisdictions for public safety purposes. The program, now referred to as the State Supplemental Law Enforcement Services Fund (SLESF), allocates funds in accordance with the proportionate share of the state's total population that resides in each county and city, as determined on the basis of population estimates developed in January of each year by the State Department of Finance. SLESF funds are allocated into four components for the Sheriff, Detention, the District Attorney and the cities.

We have been informed by the State Department of Finance that the allocation of SLESF funds in 2004-05 for Santa Cruz County is $745,071 which is $5,953 less than was received in 2003-04. The 2004-05 allocations for the cities and the unincorporated area of the County are as follows:

Component	Santa Cruz County Allocation
Sheriff Law Enforcement Services	$196,747
Detention	$ 74,162
District Attorney Prosecution	$ 74,162
City Law Enforcement Services	$400.000
TOTAL	$745,071

There is no local match required for SLESF funds. Each city determines the use of their share of these funds through a separate public hearing process. The law provides that ½ of 1% (.5%) of the funds may be used to pay administrative and overhead costs.

During fiscal year 1996-97, your Board established a separate Supplemental Law Enforcement Services Fund and created a Supplemental Law Enforcement Oversight Committee (SLEOC) as required by section 30061 of the Government Code. The fund is used by the Auditor-Controller to receive the County's allocation of SLESF monies, and the SLEOC monitors and reviews the use of the SLESF funds on the local level.

The requests from the Sheriff-Coroner and the District Attorney for expending the annual SLESF allocation are required to be considered by your Board at a public hearing in the month of September. The 2004-05 budget adopted by your Board included SLESF appropriations for twelve months for both the District Attorney and the Sheriff-coroner from 2004-05 SLESF funds.

Sheriff Law Enforcement Services Component ($196,747)

The Sheriff-Coroner's proposal (Attachment 2) for use of the 2004-05 SLESF allocation provides for ongoing funding to augment patrol services in the unincorporated area of the County. Due to the State's budget constraints, the Sheriffs Department anticipated a reduction for 2004-05 of approximately $44,000 in the SLESF revenue from the 2003-04 level of funding. The final SLESF allocation of $196,747 restores the revenue to the prior year level. In past years, SLESF funds have provided for the partial payment of the costs necessary to continue five deputy sheriff positions. The remaining cost for salaries and benefits, including annual salary and benefit adjustments, are paid from the General Fund.

Sheriff Detention Component ($74,162)

The Sheriff-Coroner's proposal for use of 2004-05 SLESF funds within the Detention Bureau includes various one-time expenditures for safety equipment and security improvements as described in Attachment 2. The final allocation of SLESF funds to the Detention Bureau is $1,023 less than what was anticipated in the 2004-05 budget and will be offset by 2002-03 SLESF interest revenue. In addition, the Sheriff is requesting approval for the use of $44,694 in prior year SLESF funds for other safety and security improvements at the County's detention facilities which are detailed in Attachment 2.

District Attornev Prosecution Component ($74,162)

Attachment 3 is the request from the District Attorney for use of the 2004-05 SLESF allocation to continue funding for clerical support in their South County office. In prior years, SLESF was also used to supplement the department's sexual assault unit. However, as a result of the recent reductions in the SLESF allocation, these services are now supported by the General Fund. The actual award of SLESF funds to the District Attorney's Office is $1,023 less than what was anticipated in the 2004-05 budget. A resolution cancelling these appropriations and revenues is included with Attachment 3.

It is therefore RECOMMENDED that your Board:

1. Conduct a public hearing on the proposed use of 2004-05 BJA Local Law Enforcement Block Grant funds;

2. Conduct a public hearing to consider the written requests of the Sheriff-Coroner and District Attorney regarding use of the 2004-05 SLESF allocations;

3. Adopt a resolution accepting and appropriating prior year unanticipated SLESF revenue in the amount of $44,694 for the Detention Bureau and approve fixed assets as detailed in Attachment 2, as recommended by the Sheriff-Coroner; and

4. Adopt a resolution cancelling $1,023 in 2004-05 SLESF appropriations and revenues for the District Attorney's Office, as recommended by the District Attorney.

Very truly yours,

SUSAN A. MAURIELLO
County Administrative Officer

SAM:CAHI:\Home\CAO022\MyFiles\bjaslesfhearingversion2.wpd

Attachments

cc:	Sheriff-Coroner	Members, BJA Advisory Group
	Personnel	Members, SLEOC Committee
	District Attorney	Auditor-Controller

0351

County of Santa Cruz

SHERIFF - CORONER

701 OCEAN STREET, ROOM 340, SANTA CRUZ, CA 95060

(831) 454-2992 FAX: (831) 454-2353

MARK TRACY
SHERIFF - CORONER

August 13,2004

Agenda September 21,2004

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

Bureau of Justice Assistance Block Grant FY 04/05

Dear Members of the Board:

The Sheriffs Office has been notified that our FY 04/05 Bureau of Justice Assistance Block Grant Award has been finalized. During FY 04/05 budget hearings your Board approved expenditures in the amount of of $51,928 in anticipated BJA funds from this block grant. The actual amount awarded is $18,717 a reduction of $33,211. Cancellation of anticipated BJA revenues in the amount of $33,211 is addressed in a separate letter from the County Administrative Office on today's agenda which discusses the 2004-05 final State Budget actions. The local required match of 10% was also included as part of our budget process.

On August 16,2004 the local BJA Advisory Board convened to review and recommend expenditures regarding the block grant award of $18,717. The Advisory Board agreed upon the following item to be purchased; Evidence Bar Code System ($18,717).

It *is* therefore RECOMMENDED that your Board accept and file this report on the use of BJA funds.

Sincerely,

MA TRA
RK TRACY
Sheriff-Coroner

RECOMMENDED:

SUSAN A. MAURIELLO
County Administrative Officer

County of Santa Cruz

SHERIFF - CORONER

701 OCEAN STREET, ROOM 340, SANTA CRUZ, CA 95060

(831) 454-2992 FAX: (831) 454-2353

MARK TRACY
SHERIFF - CORONER

August 20,2004 Agenda September 21,2004

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

State Supplemental Law Enforcement Services Funds (SLESF)

Dear Members of the Board:

The County Administrative Office has received notification of the State's intent to award $196,747 in Supplemental Law Enforcement Funds (SLESF) for local law enforcement services in order to enhance public safety for Patrol operations and an additional $74,162 for Detention operations. This award runs from October 1,2004 through September 20,2005.

The funding for law enforcement services will be used to continue partial funding for five front-line Deputy Sheriff positions in Patrol. As you may recall, these positions were originally added in September 1996 with the first year of SLESF funding and we have continued financing these positions through subsequent annual SLESF awards since that time. The proposed SLESF allocation of $196,747 provides 12 months of partial funding for the five deputies and allowable administrative overhead costs from October 1,2004 to September 30,2005. Your Board has previously approved $152,752 in new SLESF funding in the Sheriffs FY 04/05 budget for the first nine months of the SLESF program year. I will be returning to your Board as part of the FY 05/06 budget process to appropriate the remaining unbudgeted fourth quarter of the current SLESF award for the July 1,2005 through September 30,2005 period.

The FY 04/05 Detention Bureau SLESF allocation and expenditures were approved as part of the Detention budget for the amount of $75,185 for the Main Jail strip search room. The actual allocation will be $74,162, which is a reduction of $1,023. The Detention Bureau will use unanticipated SLESF interest revenue for FY 02/03 ($1,023) to directly offset the $1,023 decrease for FY 04/05.

In addition, prior years savings from FY 03/04 ($15,226) will be used to rebuild the sliding doors at the Main Jail and FY 02/03 ($29,468) will be used for the following Detention facility improvements, equipment and safety/security upgrades:

Main Jail	Security Access System ($6,000) Central Guard Remodel ($10,000) Intake Digital Recording System ($3,000)
Blaine Street	Inmate Lockers ($5,000)
Rountree	Washing Machine ($5,468)

It is therefore RECOMMENDED that your Board:

1. ACCEPT this report on the current status of FY 04/05 SLESF funding for front line law enforcement operations;
2. ADOPT the attached Resolution accepting unanticipated revenue in the amount of $44,694 (AUD 60).

Sincerely,

MARK TRACY
Sheriff-Coroner

RECOMMENDED:

SUSAN A. MAURIELLO
County Administrative Officer

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

Resolution No. _____

On the motion of Supervisor _____

duly seconded by Supervisor _____

the followinng resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

WHEREAS, the County of Santa Cruz is a recipient of funds from State Supplemental Law Enforcement Funds for Detention Bureau program; and

WHEREAS, the County is recipient of funds in the amount of $44,694.00 which are either in excess of those anticipated or are not specifically set forth in the current fiscal year budget of the County; and

WHEREAS, pursuant to Government Code Section 29130 (c) / 29064 (b), such funds may be made available for specific appropriation by four-fifths vote of the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County Auditor-Controller accept funds in the amount of $44,694.00 into Department Sheriff-Coroner

TIC	Index Number	Revenue Subobject Number	Account Name	Amount
1	662110	883	State - Supple Law Enforce	$44,694.00

and that such funds be and are hereby appropriated as follows:

TIC	Index Number	Expenditure Subobject Number	Account Name	Amount
See Attachec				

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and that the Revenue(s) (has been) (will be) received within the current fiscal year.

By _____ Department Head

Date August 30, 2004

AUD60 (Rev 12/97) (SHF 8/01)

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COUNTY ADMINISTRATIVE OFFICER / ✓ CH / Recommended to Board

/ _____ / Not recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this _____ day of _____, 20____ by the following vote (requires four-fifths vote for approval):

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

ABSENT: SUPERVISORS _____

_____
Chairperson of the Board

ATTEST:

_____
Clerk of the Board

APPROVED AS TO FORM:

Date _____

Harry A. Oberhelman III
County Counsel

APPROVED AS TO ACCOUNTING DETAIL:

Date 9/14/04

Auditor-Controller

Distribution:

Auditor-Controller
County Counsel
County Administrative Officer
Originating Department

DETENTION BUREAU ATTACHMENT #1

TIC	Index	Expenditure Subobject	Account Name	Amount
21	662300	3360	Maintenance/ Other	$ 15,226
21	662300	3451	Miscellaneous	$ 10,000
21	662300	8404	Equipment	$ 9,000
21	662500	*8404*	Equipment	$ 5,000
21	662430	3451	Miscellaneous	$ 5,468

County of Santa Cruz

OFFICE OF THE DISTRICT ATTORNEY
701 OCEAN STREET, ROOM 200, SANTA CRUZ, CA 95060
(831)454-2400 FAX: (831) 454-2227

BOB LEE
DISTRICT ATTORNEY

September 13, 2004

Agenda: September 21,2004

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa **Cruz,** CA 95060

STATE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUNDS (SLESF)FOR FISCAL YEAR 2004-05

Dear Members **of** the Board:

The District Attorney's Office is recommending that $74,162 in SLESF FY **2004-05** funds be appropriated to support the District Attorney's SLESF Program.

The SLESF Program has been utilized by the District Attorney's Office since October 1996 and will continue to provide necessary **support** to front line law enforcement activity **by** offsetting the **costs** of a legal secretary assigned to the South County District Attorney's Office. This position would not be available if not for this program over the past eight years.

In prior years, SLESF was also used to partially defray the costs **of** a **DA** Investigator position assigned to investigate **sexual** assaults occurring within Santa Cruz County. Recent reductions by the State to the amount of SLESF allocated to the District Attorney no longer support this offset, however, those services continue to be provided using County general funds.

The amount **of** indirect overhead recovery from SLESF is limited by law to a maximum of one-half **of** one percent. The District Attorney proposes that $371 **of** these funds be utilized for this purpose.

The FY 2004-05 budget adopted by your Board on June 24,2004 included an estimated $75,185 **in** SLESF for the District Attorney's Index, requiring the cancellation **of** $1,023 in estimated revenues **and** appropriations. ***An*** **AUD-61** detailing the reduction is attached to this letter.

There **is no** increase **in** County cost as a result **of** the acceptance **of** these funds for FY 2004-05.

IT IS THEREFORE RECOMMENDED that your Board:

1. Approve and authorize the modification of the District Attorney's SLESF Program for FY 2004-05 in the amount **of** $74,162, to include funding of 1.0 FTE Legal Secretary for the South County District Attorney's Office, and.

2. Adopt the attached resolution cancelling estimated revenues and appropriations in the amount of $1,023 for District Attorney's SLESF Program for FY 2004-05.

Sincerely,

for BOB LEE
District Attorney

BL:FN

RECOMMENDED:

SUSAN A. MAURIELLO
County Administrative Officer

cc: Auditor
Personnel
District Attorney

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

RESOLUTION NO. _____

On the motion of Supervisor _____
duly seconded by Supervisor _____
The following resolution is adopted:

RESOLUTION CANCELING ESTIMATED REVENUES AND APPROPRIATIONS

WHEREAS, the Board of Supervisors of the County of Santa Cruz adopted by resolution certain estimated revenues and appropriations for the final budget; and

WHEREAS, certain of the estimated revenues will now not be realized; and

WHEREAS, pursuant to Government Code Section 29126.1, the Board of Supervisors may cancel any unused appropriation in whole or in part upon determining that the source of funding will be unrealized in whole or in part;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Auditor-Controller cancel estimated revenues in the amount of **$1,023** in

Department: **Office of the District Attorney** .

T/C	INDEX NUMBER	REVENUE SUBOBJECT	USER CODE	ACCOUNT NAME	AMOUNT
	272300	0883	D00017	SLESF	$ **1,023**

and that appropriation be cancelled as follows:

TIC	INDEX NUMBER	EXPENDITURE SUBOBJECT	USER CODE	ACCOUNT NAME	AMOUNT
	272300	3100	D00017	Salaries-Regular Pay	$ 1,023

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and are sufficient to allow entering in the County records.

By _____ Date: 5/13/04
for District Attorney

COUNTY ADMINISTRATIVE OFFICER /✓/ Recommended to Board

/___/ Not Recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this _____ day of _____ 19____ by the following vote (requires three-fifths vote for approval):

AYES: SUPERVISORS

NOES: SUPERVISORS

ABSENT: SUPERVISORS

_____
Chairperson of the Board

ATTEST:

_____
Clerk of the Board

APPROVED AS TO FORM:

_____
County Counsel

APPROVED AS TO ACCOUNTING DETAIL:

_____
Auditor-Controller 9/14/04

Distribution:
- Auditor-Controller
- County Council
- County Administrative Officer
- Originating Department