County of Santa Cruz

Sheriff-Coroner, Detention Bureau

259 Water Street, Santa Cruz, CA 95060
(831) 454-2420 FAX: (831) 454-2844

Steve Robbins
Sheriff-Coroner

May 27,2005

Agenda: June 14,2005

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

YEAR **END TRANSFER OF FUNDS**

Dear Members of the Board:

For fiscal year 2004/2005, the Detention Bureau is estimated to be over budget in the area of salaries and benefits by approximately $200,000. This amount is partially due to one large retirement payoff for vacation and sick time, and additional Correctional Officer duties added mid-year that increased overtime expenses. These duties include medical rovers and DNA collection.

The Sheriffs Office requests that appropriations be transferred from Detention Bureau services and supplies to Detention Bureau salaries and benefits, and from Operations Bureau salaries and benefits to Detention Bureau salaries and benefits.

It is therefore RECOMMENDED that your Board:

1. Authorize the transfer of funds within the Sheriffs Detention Bureau from services and supplies to salaries and benefits in the amount of $100,000;

2. Authorize the transfer of funds from salaries and benefits in the Sheriffs Operations Bureau to salaries and benefits in the Sheriffs Detention Bureau in the amount of $100,000; and

3. Approve the attached request for transfer of budget appropriations (AUD **74).** 0058

Sincerely,

Don Bradley
FOR

STEVE ROBBINS
Sheriff-Coroner

Recommended:

SUSAN A. MAURIELLO
County Administrator Officer

SR/sjh

cc/Sheriff's Office, Operations
Sheriffs Office, Detention
Auditor-Controller

COUNTY OF SANTA CRUZ

REQUEST FOR TRANSFER OR REVISION
OF BUDGET APPROPRIATIONS AND/OR FUNDS

0059

Department: Sheriff - Coroner

Date: - -

TO: Board of Supervisors / County Administrative Officer / District Board

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending June 30, 19 2005

AUDITORS USE ONLY			
DOCUMENT #	AMOUNT	L/N	T/C HASH
JE 6			

BATCH #	
DATE	Keyed By:

		T/C	INDEX	SUBOBJECT	USER CODE	AMOUNT	ACCOUNT DESCRIPTION *
TRANSFER	TO	0 2 1	SEE ATTACHMENT				
	FROM	0 2 2	SEE ATTACHMENT				

Explanation:

To realign appropriations for the 04/05 budget.

Name Steve Robbins

Title Sheriff - Coroner

Auditor-Controller's Action: I hereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by Renee Hanson, Deputy Date 6/2/05

County Administrative Officer's Action: | ✓ | Recommended to Board | | Approved | | Not Recommended or Approved

County Administrative Officer Date 6/6/05

State of California } SS. County of Santa Cruz } As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered in the minutes of said Board on

_____, 19____, By _____, Deputy Clerk

(A-C)* Desc: _____ # - Budget Transfer

BRD. NAME AGENDA DATE ITEM NO.

A-C Review

Distribution:
White-Board of Supervisors
Yellow-Auditor-Controller
Green-County Administrative Officer
Pink-Originating Department
Goldenrod-Departmental Control Copy

AUD74 (REV 12/94)

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INDEX	SUB-OBJECT	TITLE	INCREASE APPROP 021	DECREASE APPROP 022
662300	3105	Overtime Pay	$200,000	
662110	3545	Consult/Mgt/PCServices		$20,000
662110	3800	Equipment Lease & Rent		$20,000
662300	3360	Maintenance/Other Equip		$40,000
662410	4158	Extra Prisoners Out		$20,000
661300	3140	Differential Pay		$100,000
			$200,000	$200,000

14-Jun-05
Attachment for AUD-74