



# County of Santa Cruz

0161

## GENERAL SERVICES DEPARTMENT

701 OCEAN STREET, SUITE 330, SANTA CRUZ, CA 95060-4073

(831) 454-2210 FAX: (831) 454-2710 TDD: (831) 454-2123

NANCY GORDON, DIRECTOR

March 25, 2013

Agenda: April 9, 2013

Board of Supervisors  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, CA 95060

### Purchase of Surplus Engine

Dear Members of the Board:

As detailed in previous board reports, the County Fire's Mobile Equipment Replacement Plan (MERP) remains suspended due to budget restrictions, which has resulted in an increasingly aging fleet with regular maintenance challenges. Most recently, South Skyline Volunteer Engine E-2921 suffered a catastrophic transmission failure that was deemed uneconomical to repair due to its age, difficulty in obtaining now obsolete parts, and significant maintenance requirements. Fortunately, County Fire has an opportunity to purchase a 1993 HME Type 1 fire engine in good mechanical condition from the Felton Fire Protection District in the amount of \$11,000. Purchase of this surplus engine serves as an interim measure until a new engine can be acquired once the MERP has identified funding.

Due to the critical need for timely replacement of the failed engine, staff is recommending the deferral of the replacement of Fall Creek Station's roof to next fiscal year. The roof replacement will be addressed through the budget process for FY 2013/14.

In order to accomplish the immediate purchase of the Felton surplus engine, two separate fiscal actions are necessary. First, staff requests a transfer of funds from budgeted Special District Expenses (304100-4105) to Operating Transfers Out (304100-6100) as delineated in the attached AUD 74 form. Second, the attached resolution accepts and appropriates the transferred County Fire funds into the General Services Fleet budget, which will permit the completion of the purchase.

It is therefore **RECOMMENDED** that your Board:

1. Authorize County Fire to purchase a 1993 HME Type 1 fire engine in fiscal year 2012/13 from Felton Fire Protection District for the amount of \$11,000;
2. Approve a transfer of funds in the amount of \$11,000 from County Fire appropriations in Special District Expenses to Operating Transfers Out as detailed in the attached AUD 74; and
3. Approve the attached resolution accepting and appropriating the transferred funds into the General Services fleet budget.

Very truly yours,



Nancy Gordon  
Director

RECOMMENDED:



SUSANA MAURIELLO  
County Administrative Officer

Attachments: AUD 74; AUD 60.

cc: County Fire Department  
Auditor-Controller  
Ron Rickabaugh, Felton Fire Protection District

OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

RESOLUTION NO. \_\_\_\_\_

On the motion of Supervisor \_\_\_\_\_

Duly seconded by Supervisor \_\_\_\_\_

The following resolution is adopted:

**RESOLUTION ACCEPTING UNANTICIPATED REVENUE**

WHEREAS, the County of Santa Cruz is a recipient of funds from County Fire in the amount of \$11,000.00; and

WHEREAS, these funds are either in excess of those anticipated or are not specifically set forth in the current fiscal year budget of the County; and

WHEREAS, pursuant to Government Code Section 29130(b) / 29064(b)(2), such funds may be made available for specific appropriation by four-fifths vote of the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County Auditor-Controller accepts funds in the amount of \$11,000.00 into the following Department budget:

| T/C | Index Number | Revenue Sub-Object Number | Account Name          | Amount    |
|-----|--------------|---------------------------|-----------------------|-----------|
| 001 | 333540       | 2462                      | Operating Transfer In | 11,000.00 |

and that such funds be and are hereby appropriated as follows:

| T/C | Index Number | Expenditure Sub-Object Number | PRJ/UCD | Account Name     | Amount    |
|-----|--------------|-------------------------------|---------|------------------|-----------|
| 021 | 333540       | 8409                          |         | Mobile Equipment | 11,000.00 |

DEPARTMENT HEAD: I hereby certify that the fiscal provisions have been researched and that the Revenue(s) (has been) (will be) received within the current fiscal year.

By   
Department Head

Date 3-27-13

County Administrative Officer

  *RF*  /  
      /

Recommended to Board

Not Recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by the following vote (requires four-fifths vote for approval):

AYES:       Supervisor  
NOES:       Supervisor  
ABSENT:     Supervisor  
ABSTAIN:    Supervisor

\_\_\_\_\_  
Chairperson of the Board

ATTEST:

\_\_\_\_\_  
Clerk of the Board

Approved As To Form:

Approved As To Accounting Detail:

  *Rico*    
County Counsel

  3/24/13    
Date

  *[Signature]*    
Auditor-Controller

  3/26/13    
Date

Distribution: Auditor-Controller  
County Counsel  
County Administrative Officer  
County Fire  
Felton Fire Protection District

**COUNTY OF SANTA CRUZ**  
 REQUEST FOR TRANSFER OR REVISION  
 OF BUDGET APPROPRIATIONS AND/OR FUNDS

0165

Department: County Fire

Date: 03/25/2013

TO: Board of Supervisors / County Administrative Officer / District Board

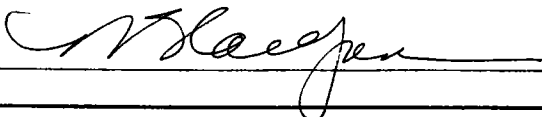
I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending June 30, 2013

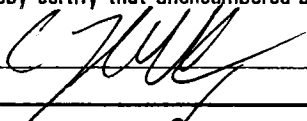
| AUDITORS USE ONLY |        |     |          |
|-------------------|--------|-----|----------|
| DOCUMENT #        | AMOUNT | L/N | T/C HASH |
| JE 6              |        |     |          |


|         |           |
|---------|-----------|
| BATCH # |           |
| DATE    | Keyed By: |

|                                      |                  | T/C   | INDEX       | SUBJECT | USER CODE | AMOUNT         | ACCOUNT DESCRIPTION *    |
|--------------------------------------|------------------|-------|-------------|---------|-----------|----------------|--------------------------|
| T<br>R<br>A<br>N<br>S<br>F<br>E<br>R | T<br>O           | 0 2 1 | 3 0 4 1 0 0 | 6 1 0 0 |           | 1 1 0 0 0 .0 0 | Operating Transfer Out   |
|                                      |                  |       |             |         |           |                |                          |
|                                      | F<br>R<br>O<br>M | 0 2 2 | 3 0 4 1 0 0 | 4 1 0 5 |           | 1 1 0 0 0 .0 0 | Special District Expense |
|                                      |                  |       |             |         |           |                |                          |

Explanation: Transfer of funds from Special District Expense (Sub-object 4105) to Operating Transfers Out (Sub-object 6100) for purchase of 1993 HME Type 1 fire engine from Felton Fire Protection District by County Fleet Operations.

Name  Title General Services Director

Auditor-Controller's Action: I hereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.  
 Auditor-Controller, by , Deputy Date 3/26/13

County Administrative Officer's Action:  Recommended to Board |  Approved |  Not Recommended or Approved  
 County Administrative Officer  Date 3-28-13

State of California } As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for  
 County of Santa Cruz } ss. transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order  
 duly entered in the minutes of said Board on

\_\_\_\_\_, 19\_\_\_\_, By \_\_\_\_\_, Deputy Clerk

(A-C)\* Desc: \_\_\_\_\_ Item: - Budget Transfer

|            |  |  |
|------------|--|--|
| A-C Review |  |  |
|            |  |  |

Distribution: BRD.NAME AGENDA DATE ITEM NO.  
 White-Board of Supervisors Green-County Administrative Officer Goldenrod-Departmental Control Copy  
 Yellow-Auditor-Controller Pink-Originating Department