

## WELCOME TO EMPLOYMENT WITH SANTA CRUZ COUNTY!

Please bring the documents shown below WITH YOU to in-processing. Your first workday may be delayed while you gather this information.

1. Documentation of your eligibility for employment as required by Federal law. Refer to enclosed PER1022 - Documentation of Employment Eligibility.
2. Your original Social Security card\*
3. Your completed Health Questionnaire (PER1025) for the pre-employment medical examination/screening. Also, if you are under age 18, bring with you a completed Parental Release Form (PER1025A) for the medical examination.
4. Your California Driver's License, if you will drive on County business.

\*The Social Security Administration requires that we show names on all our records exactly as it is shown on the employee's Social Security card. If you have changed your name for any reason and you wish to show your new name in County records, you must go in person to a Social Security Administration Office to obtain a new Social Security card. Documentation they will accept includes: marriage certificates, divorce decrees, and records of adoption proceedings.

