



# County of Santa Cruz

GENERAL SERVICES DEPARTMENT  
 701 OCEAN STREET, SUITE 330, SANTA CRUZ, CA 95060-4073  
 (831)454-2210 FAX: (831)454-2710 TDD: (831)454-2123  
 GERALD L. DUNBAR, DIRECTOR

January 10, 2006

AGENDA: January 24, 2006

Board of Supervisors  
 County of Santa Cruz  
 701 Ocean Street  
 Santa Cruz, CA 95060

## REQUEST TO ADVERTISE: 1060 Emeline Roof Replacement Project # 05C1-014

Members of the Board:

As part of the FY 05/06 Capital Projects Budget, your Board has allocated funds to provide labor and materials for the 1060 Emeline Roof Replacement Project. This project will consist of removing and replacing the existing leaking roof including upgrading the size of the scuppers to appropriately increase the flow of water from the building at 1060 Emeline Avenue. Architectural and design services have been provided by Technical Roof Services, Inc. Plans and specifications are complete and these items and associated documents must be approved by your Board prior to solicitation of written proposals. Funds for this project are available in Budget Index 191015, Sub Object 6610, Q35005. The engineer's estimate for the project is \$160,000.

It is therefore RECOMMENDED that your Board take the following actions:

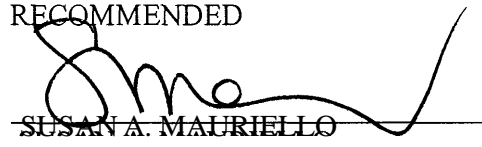
1. Approve plans and specifications on file with the Clerk of the Board for the 1060 Emeline Roof Replacement Project;
2. Direct the General Services Department to advertise for bids; and
3. Set the bid opening for 3:00 P.M., in the General Services Department, on February 22, 2006.

Very truly yours,

  
 \_\_\_\_\_  
 GERALD L. DUNBAR  
 Director

GLD:JP  
 Attachment: Notice to Contractors

RECOMMENDED

  
 \_\_\_\_\_  
 SUSANA A. MAURIELLO  
 County Administrative Officer

CC:Auditor-Controller  
 HSA



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Engineer's Estimate: \$160,000

## NOTICE TO CONTRACTORS

### 1060 EMELINE ROOF REPLACEMENT

#### PROJECT #05C1-014

Sealed proposals shall be delivered to the General Services Department of Santa Cruz County, 701 Ocean Street, Room 330, Santa Cruz, California, 95060-4073, no later than **2:30 P.M. on February 22, 2006**. Bids will be opened and will be publicly read in the **General Services Department**, Room 330, Government Center, 701 Ocean Street, Santa Cruz, California at **3:00 P.M.** or thereafter. This project is for licensed contractors with a Type B – General Contractor license or Type C39 – Roofing Contractor classification to remove and replace the existing roof with a new roofing system as specified for the building. The Contractor shall complete all or any designated portions of the work called for under the contract in all parts and requirements within 120 calendar days (except as modified in the technical specifications). The County of Santa Cruz and its Board of Supervisors reserves the right to reject any or all bids received as the public good may require.

Plans and specifications have been prepared by Technical Roof Services, Inc.

Each contractor shall include in their bid all labor, tools, and materials for a complete and working project for each trade component in conformance with the intent shown on the plans and specifications and specified herein.

**Plans, Specifications and Proposal forms** to be used for bidding on this project can only be obtained at the General Services Department of Santa Cruz County, 701 Ocean Street, Room 330, Santa Cruz, California, 95060-4073. A non-refundable fee of \$110 is required per set of bid documents. Mailing costs will be charged extra at \$10 per set. Any request for bid documents must be accompanied by a check for the correct charges.

Prospective bidders must be fully qualified, licensed, certified, and insured to perform the work requested. All work performed must meet all current applicable laws and regulations.

Prior to bidding, interested contractors are strongly encouraged to attend a **pre-bid conference** and review of the work site, at 1060 Emeline in Santa Cruz, Ca., **on February 8, 2006, at 1 P.M.**, conducted by William Kersten, General Services Project Supervisor. All pre-bid questions should be directed to William Kersten at 454-4822.

Each bidder must submit a bid proposal for the project for which they intend to bid to the General Services Department on the standard forms enclosed. Said proposal shall be accompanied by a cashier's check, a

certified check or bidder's bond of ten percent (10%) of the amount of the bid submitted, to be made payable to the County of Santa Cruz. Bid bonds shall be issued by a corporate surety duly admitted and authorized to issue bonds and undertakings by the State of California.

Pursuant to Section 1700, and following, of the California Labor Code, the Contractor shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are available at the following web site: [http://www.dir.ca.gov/DLSR/statistics\\_research.html#PWD](http://www.dir.ca.gov/DLSR/statistics_research.html#PWD). Those copies shall be made available to any interested party upon request. The Contractor shall forfeit, as penalty, to the County of Santa Cruz, fifty dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by it or by any subcontractor under it, in violation of the provisions of such Labor Code.

County will be the sole judge as to the technical acceptability of any proposals and any award will be as determined most advantageous to the County considering such factors as completeness and responsiveness to Request for Proposal, experience, references, and anticipated costs. The County reserves the right to reject any or all proposals or parts thereof and to waive any informality or irregularity in any proposal.

Pursuant to Santa Cruz County Code Chapter 2.33, Contractors and Subcontractors must make good faith efforts to hire Monterey Bay area residents in sufficient numbers so that no less than 50 per cent (50%) of the Contractor's total construction work force, including any subcontractor's workforce, measured in labor work hours is comprised of Monterey Bay area residents. This public works construction project is covered by Chapter 2.33 of the Santa Cruz County Code, and the entire chapter, as amended, is incorporated by reference into the project's specifications and conditions.

Any bid proposal, or other response to a solicitation for bid or proposal which proposes or calls for the use of any tropical hardwood or tropical wood products in performance of the contract shall be deemed nonresponsive pursuant to County Code Section 2.37.107.