

## MOBILE AND MANUFACTURED HOME COMMISSION MEETING MINUTES

DATE: March 15, 2018  
LOCATION: Simpkins Swim Center, 979 17<sup>th</sup> Avenue, Santa Cruz, CA 95062  
PRESENT: Henry Cleveland (2<sup>nd</sup> District), Rick Halterman (5<sup>th</sup> District), Jean Brocklebank (1<sup>st</sup> District), David Allenbaugh (3<sup>rd</sup> District)  
EXCUSED: Charlene Garza (Western Manufactured Home Association)  
ABSENT: Carol Lerno (Golden State Manufactured Homeowner's League), Briana Del Franco (4<sup>th</sup> District),  
STAFF: Sharon Carey-Stronck (County Counsel), Britt Harmssen (EEO Officer)  
GUESTS: Jenny Pannetta (Director of Santa Cruz Housing Authority), 6

- I. Call to Order/ Roll Call/ Agenda Review and Approval of Minutes
  - a.) Meeting was convened at 9:30 am
  - b.) Approve January 18, 2018 meeting minutes with two corrections to remove the first sentence under II.d. and amending County Counsel's response under III.e.3  
Motion/Second: Brocklebank/Halterman.  
Ayes: Brocklebank, Halterman  
Abstain: Cleveland, Allenbaugh  
Failed for lack of quorum of Commissioners who attended the January meeting. To be added to next meeting's agenda.
- II. Community Input
  - a.) Marsha Gee, Pine Knoll Mobile Manor residents' representative, inquired as to who is responsible for monitoring performance under the contract with Senior Citizens Legal Services. County Counsel responded that, because legal services are financed by residents' funds, residents may evaluate performance.
  - b.) Cleveland requested that a discussion regarding performance under the current contract and alternative options for representation be added to the next meeting's agenda.
- III. Santa Cruz Housing Authority Presentation Regarding Programs Relevant to Mobile and Manufactured Housing
  - a.) Pannetta discussed changes to the Section 8 voucher and home ownership programs which would benefit current and prospective mobilehome owners currently on the Section 8 waitlist, including HUD's expansion of acceptable uses for Section 8 vouchers. Under the program, Section 8 vouchers may now be used to subsidize down payments, loans, insurance, property taxes, and maintenance. Previously, Section 8 vouchers could only be applied towards space rent.
- IV. Business/Action Items
  - a.) Commission meeting in Watsonville has been tabled indefinitely until 4<sup>th</sup> district commissioner is in attendance.
  - b.) Space Fee Recommendation  
Submit space fee recommendation through Unified Fee Schedule.  
Motion/Second: Brocklebank/Halterman. Passed unanimously.
- V. Reports
  - a.) Santa Cruz County Mobile/Manufactured Home Association Report (John Mulhern):  
Halterman will determine whether this report should remain on the agenda.

b.) Commissioner Reports

1.) Halterman (5<sup>th</sup> District):

- a.) The deadline for the GSMOL Board open election is March 16<sup>th</sup>.
- b.) The Sunnyvale City Council voted to approve closure of a mobilehome park, which may have implications for County mobilehome parks.

2.) Brocklebank (1st District):

- a.) Expressed appreciation for including a headcount of persons attending Commission meetings within the minutes.
- b.) Reported that she has met with residents of seven different mobile home parks regarding housekeeping items, mobile home park board meetings, changing by-laws, and negotiations with management.
- c.) Alimur Park and Evans Management have settled.

3.) Allenbaugh (3<sup>rd</sup> District):

- a.) An electronic gate has been installed at De Anza Mobile Home Park.

4.) Cleveland (2<sup>nd</sup> District):

- a.) Requested removal of "Commission meeting in Watsonville" from future agendas because there has been no contact by the 4<sup>th</sup> District Commissioner, del Franco, for months.
- b.) Brocklebank will reach out to Supervisors regarding del Franco's multiple consecutive absences.
- c.) Reported that he is coordinating with staff to publicize meeting announcements in local news publications.

c.) Legislative Report

- 1.) AB 1269 (the Mobilehome Residents and Senior Protection Act) is still under negotiation. The Senate Select Committee on Mobile Homes is publishing information.

d.) County Counsel Report

- 1.) The Pinto Lakes lawsuit against the County was dismissed in February and the order for entry of judgment was signed. The deadline to appeal to the 6<sup>th</sup> District Court of Appeals is March 14<sup>th</sup>.

e.) County Supervisor Report: No report.

f.) Staff Report

- 1.) Provided an update on the Commissions Coordinator recruitment, the Alimur Park/Evans Management settlement, and the Pine Knoll Mobile Manor general rent adjustment petition. A prehearing settlement conference has been set for March 20<sup>th</sup> from 1:00-5:00PM in Personnel's Large Conference Room, and the hearing has been scheduled for April 2<sup>nd</sup> from 1:00-5:00 PM in the Board Chambers.

g.) Correspondence/ Communications: None.

V. Adjournment at 10:50 am

Submitted: Britt Harmssen, EEO Officer